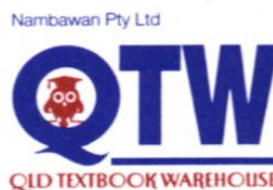


Diploma of Accounting Semester 1, 2017 (Continuing)

Unit Code	Unit/Cluster Name	Textbook	Approx Cost
BSBACC301A	Process financial transactions & extract interim reports	<u>SW Accounting & Bookkeeping – Principles & Practice</u> By Willis ISBN: 9780071013932 (Pearson Education)	\$94.00
FNSFIA401A	Prepare financial reports		
FNSBKG404A	Carry out BAS & IAS tasks	<u>Carry Out BAS & IAS Tasks using MYOB v19.10</u> By Brown ISBN: 9781922241788 (Software Publications)	\$45.00
FNSBKG405A	Establish & maintain a payroll system	<u>Establish & Maintain a Payroll System using MYOB v19.10</u> By Brown ISBN: 9781922241764 (Software Publications)	\$50.00
BSBITU402	Develop and use complex spreadsheets	<u>Develop and Use Complex Spreadsheets Excel 2010</u> ISBN: 9781921721854 (Watsonia Publishing)	\$37.00
FNSACC501	Provide financial and business performance	<u>Financial Management – Principles & Applications e5 Rev</u> By Wilson, Keers, Medien & Walters ISBN: 9781442525153 (Pearson Australia)	\$97.00
FNSACC502	Prepare tax documentation for individuals	Prepare Tax Documentation for Individuals e13 by Baker, Cliff & Deaner (Only available direct from publisher).	
FNSACC503	Manage budgets and forecasts	<u>Budgeting: A Practical Approach</u> By NIA ISBN: 9781442517035 (Pearson Australia)	\$76.00
FNSACC504	Prepare financial reports for corporate entities	Prepare Financial Reports for Corporate Entities e3 (Only available direct from publisher).	
FNSACC506	Internal control procedures	<u>Internal Controls and Corporate Governance e3</u> By Leeson, Di Sisto and Flanders ISBN: 9781442504660 (Pearson Australia)	\$82.00
FNSACC507	Provide Management Accounting Information	<u>Management Accounting: Principles & Applications e5</u> By Hart & Wilson ISBN: 9781442549074 (Pearson Australia)	\$95.00

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