



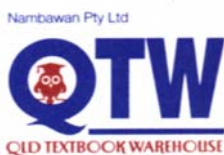
Brisbane North
INSTITUTE OF TAFE

Semester 2 2010 - Faculty of Business
Cert III in Financial Services Book List
Diploma of Accountancy Book List
Advanced Diploma of Accountancy Book List

Competency Code	Competency Name	Textbook Title	Approx Cost
BSBCM308A	Maintain Financial Records	VP Accounting for Business: An Introduction e2 + Workbook (2009) By Marley & Pedersen ISBN 9314994240177 (Pearson Education)	\$112.00
FNSICACC304B	Prepare & Bank Receipts		
FNSICACC306B	Process Journal Entries		
BSBADM408A	Prepare Financial Reports		
BSBCM214A	Create and Use Simple Spreadsheets	Create & Use Spreadsheets Excel 2007 By Price & Wix ISBN 174123803X (Software Pub.)	\$31.00
FNSICIND401B	Apply Principles of Professional Practice to Work in Financial Services Industry	Apply Principles of Professional Practice to Work in Financial Services Industry By Bull ISBN 1741238188 (Software Pub)	\$21.00
FNSADM404B	Develop & Use Complex Spreadsheets	Develop & Use Complex Spreadsheets Excel 2007 by Price & Wix ISBN 1741238382 (Software Pub.)	\$35.00
FNSICGEN302A	Communicate in the Workplace	No Text Required	
FNSACCT401B	Process Business Tax Requirements	No Text Required	

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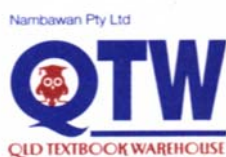
FRECALL – 1800 611 300

FNSACCT504B Semester 2 Inal Duman	Prepare Financial Reports for a Reporting Entity	Company Accounting & Financial Statements - e5 By DeLange ISBN 9780170182096 (Cengage Learning)	\$100.00
FNSACCT502B Inal Duman	Prepare Income Tax Returns	Core Student Tax Pack #1 (Australian Core Tax Legislation 2010 & Master Tax Guide 2010) ISBN 9781921593994 (CCH Australia)	\$180.00
		Income Tax Law Compliance & Planning e7 By Baker, Cliff & Deaner ISBN 9781921579110 (Learn Now)	\$76.00
FNSACCT506B	Implement & Maintain Internal Control Procedures	Internal Controls and Corporate Governance e3 By Leeson & Di Sisto ISBN 9781442504660 (Pearson)	\$65.50
FNSACCT507B	Provide Management Accounting Information	Management Accounting Princ & Applications e4 By Hart & Wilson ISBN 9780733985843 (Pearson Education)	\$75.00
FNSACCT501B	Provide Financial and Business Performance Information	Financial Management: Principles & Applications - Rev. e5 By Wilson & Keers ISBN 9781442525153 (Pearson Education)	\$77.00
FNSACCT407B	Set Up and Operate a Computerised Accounting System	Computer Accounting with MYOB v18 e2 2010 By Sutherland ISBN 9781442527201 (Pearson Education)	\$86.00
FNSACCT503B	Maintain Budgets & Forecasts	Budgeting: A Practical Approach NIA ISBN 9780733973857 (Pearson)	\$59.50
ADVANCE DIPLOMA STUDENTS ONLY			
FNSACCT601B	Prepare Complex Tax Returns & Lodgements	Income Tax Law Principles & Applications e4 By Tom Mason ISBN 9781442517028 (Pearson Education)	\$67.00
FNSACCT604B	Monitor Corporate Governance	No Text Required	
FNSACCT607B FNSACCT609B	Evaluate Business Performance Evaluate Risk	Financial Management: Principles & Applications - Rev. e5 By Wilson & Keers ISBN 9781442525153 (Pearson Education)	\$77.00

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*Prices subject to change

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