



Diploma of Justice Administration Book List Semester 1 2008 Creative Business Technologies

Competency Code	Competency Name	Text Book Title	Approx Cost
BSBCMN203A BSBCMN405A BSBFLM304A BSBFLM404A BSBADM502A Michael Norton	Communicate in the Workplace Analyse & Present Research Info Participate in Work Teams Lead Work Teams Manage Meetings	VP Management for Justice Administration By Dwyer & Cole ISBN 9780923782009 (Pearson)	\$83.00
		Communications Skills Handbook 2ed by Summers ISBN 9780470807637 (Wiley)	\$23.00
PSPREG411A Peter Tsakissiris	Gather Evidence through Interview	Investigative Interviewing Explained By Ord ISBN 9780409320961 (Lexis Nexis)	\$46.00 *
JUS401A JUS402A JUS502A JUS503A JUS504A Peter Tsakissiris	Analyse Criminal/Civil Justice Systems Communicate with Clients on Justice Iss Apply Provisions of a range of Law Enforcement Legislation Manage Ethical & Accountable Responsibilities Research & Report on Justice Issues	Butterworths Concise Australian Legal Dictionary 3ed ISBN 9780409321234 (Lexis Nexis) and Australian Legal System By Hinchy ISBN 9780733976582 (Pearson) Starting Law, 2ed (Optional Text only) By Corkery ISBN 9780958672795 (Scribblers Publ.)	\$52.00 * \$78.00 \$41.00
JUS505A JUS506A Peter Tsakissiris	Apply the Qld Criminal Code Apply Procedural & Evidentiary Rules	Introduction to Criminal Law in Qld & WA 6ed By Kenny ISBN 9780409320596 (Lexis Nexis)	\$88.00
PSPREG501A Peter Tsakissiris	Conduct Prosecutions	Fundamentals of Trial Techniques 2ed By Mauet ISBN 9780455217468 (Thomson Legal)	\$64.00
BSBMGT502A Michael Norton	Manage People Performance	Managing People Performance by Jones ISBN 9780957764347 (Vocational Education)	\$40.00
All Students Michael Norton	All Units	Communications Skills Handbook 2ed by Summers ISBN 9780470807637 (Wiley)	\$23.00

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*prices subject to change

**NOTE: "Investigative Interviewing Explained" and "Butterworths Concise Australian Legal Dictionary" are available together in a value pack.
VP Student Skills Pack 12 - ISBN 9780000440099 - Student price: \$88.00**

All Books Available From:



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